

# Member Information Service

## Committee Meetings

The Programme of Meetings for 2022-23 was agreed at Annual Council.

**Please note that meeting start times vary.**

**All meetings are IN-PERSON in the COUNCIL CHAMBER unless otherwise stated.**

Please note the postponement of non-regulatory committees as a result of the death of Her Late Majesty Queen Elizabeth II.

Meetings for October and November are listed below:

### OCTOBER 2022

- 12 October – Charity Trustees & Council @ 6:45pm & 7pm – **Please note this rescheduled meeting.**
- 13 October – Planning Committee @ 4pm
- 17 October – Cabinet @ 4pm
- 18 October – Scrutiny Committee for Planning, Economic Growth and Net Zero @ 7pm - **Please note this additional meeting.**
- 20 October – District Planning Committee @ 2pm
- 24 October – Cabinet Grants Panel @ 4pm

### NOVEMBER 2022

- 2 November – Council @ 7pm
- 9 November – Scrutiny Committee for Leader, Deputy Leader and Housing and Customer Service @ 7pm
- 10 November – Planning Committee @ 4pm
- 15 November – Audit Committee @ 7pm
- 16 November – Scrutiny Committee for Community, Leisure and Parking @ 7pm
- 17 November – District Planning Committee @ 2pm
- 21 November – Cabinet @ 4pm
- 21 November – Standards Committee @ 6pm

Democratic Services has updated your O365 calendar with the new dates and times. Regular updates on the status of meetings in the forthcoming period will be provided to Members and the Council's public facing website will be continually updated.

## Agendas – Items to be Considered

### Charity Trustees – 12 October 2022 @ 6:45pm

Council Charitable Land - Annual Operational Report - 1 April 2021 to 31 March 2022.

### Council – 12 October 2022 @ 7pm

Report of the Returning Officer as to the Person Elected as District Councillor for the Ward of Bolney on 15 September 2022.

Appointment of Senior Officers.

Community Governance Review - Final Recommendations for Burgess Hill Town Council (BHTC) and Ansty and Staplefield Parish Council.

Community Governance Review - Final Recommendations for East Grinstead Town Council (EGTC).

Community Governance Review - Final Recommendations for Hurstpierpoint and Sayers Common Parish Council.

Community Governance Review - Final Recommendations for Worth Parish Council (WPC).

Recommendations from Cabinet held on 26 September 2022.

### Planning Committee – 13 October 2022 @ 4pm

#### **Recommended for Approval**

**DM/22/0640 | Land To The North Of Lyndon Reeds Lane, Sayers Common, West Sussex** - Hybrid application consisting of: a) Full application for 36 one, two, three and four bedroom dwellings (including 30% affordable housing), associated infrastructure, landscaping, pedestrian and vehicular access from Reeds Lane and the demolition of Lyndon. b) Outline application for 2 three bedroom self/custom build plots - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=R7V8MEKT04L00>

**DM/22/0732 | Rear Of 62-68 Folders Lane, Burgess Hill, West Sussex, RH15 0DX** - Replacement of existing dwelling at 64 Folders Lane and development to provide a mix of 17 one,



two, three, and four bedroom dwellings (Use Class C3), new access and associated infrastructure (additional statements received 22-03-2022) (amended drawings received 22.04.22 and 27.04.22). Additional Plan showing wheelchair access for plot 1. received 16.05.2022. Amended and additional drawings including updated Sustainability Statement and Bat and Reptile Phase 2 Survey Report received on 30.05.2022 and 06.06.2022. Energy & Sustainability Statement received 13.06.2022 and amended drainage report received on 10.06.2022. Arboricultural Impact Assessment and amendments to Wheelchair Unit received on 05.08.2022. Amended Design & Access Statement Rev D received on 27.09.2022 - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=R889A9KT08C00>

**DM/22/2160 | 15 Portsmouth Lane, Lindfield, Haywards Heath, West Sussex, RH16 1SE** - Proposed two storey side extension, single storey rear extension. New roof over existing dormers and new porch canopy - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=REP422KT04L00>

**DM/22/2490 | Hickmans Lane Pavilion, Hickmans Lane Recreation Ground, Hickmans Lane, Lindfield, Haywards Heath, West Sussex, RH16 2PX** - Change of use from F2 Hall or meeting place to Sui Generis to include two use classes, Class F1 - Learning and non-residential institutions and Class F2 which comprises recreational uses including outdoor sports facilities and community halls (all formerly Class D2). Refurbishment, loft conversion and internal alterations to the existing sports pavilion - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=RGCDN2KT07E00>

**DM/22/2620 | FatFace, Unit B, The Orchards, Haywards Heath, West Sussex, RH16 3TH** - Replacement of 3no. fascia signs, window frames, entrance door and frame work to be repainted - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=RH0JVJKT04L00>

**DM/22/2751 | Site Of Former Martlets Hall, The Martlets, Burgess Hill, West Sussex, RH15 9NN** -Temporary public park, up to 18 months. Consisting of a pop-up venue space enclosed and defined by planting and screening, moveable planters on the western boundary to help contain the site and allow vehicular access, two shipping containers for storage and for potential kiosk use, small stage for organised performance and informal seating on the northern boundary, and an art-canvas across the centre of the site using the existing concrete slab foundation for communal artwork - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=RHL8EMKT0D200>

### Recommended for Refusal

**DM/22/2015 | Land North Of Staplefield Road, Slaugham, Haywards Heath, West Sussex RH17 6AG** - Proposed change of use of land to a Transit Site for Gypsy/Traveller's comprising the formation of 6 Touring Caravan Pitches for nomadic use only, and the erection of 6 utility buildings, as well as the formation of a children's play area - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=RE4NG8KT04L00>



**DM/22/2034 | Land South Of 25 And 27 Holtye Road, East Grinstead, West Sussex -**  
Proposed 5G telecoms installation: H3G street pole and additional equipment cabinets. Amended plans received 03.08.2022 which show the pole height reduced from 18m to 15m -  
<https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=RE6OVFKT04L00>

**DM/22/2162 | 15 Portsmouth Lane, Lindfield, Haywards Heath, West Sussex, RH16 1SE -**  
Proposed new garage - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=REP5FRKT04L00>

**DM/22/2336 | 18 The Grange, Hurstpierpoint, Hassocks, West Sussex, BN6 9FD -**  
Retrospective loft conversion with dormer window and balcony -  
<https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=RFKLDXKT07Z00>

### **Other Matters**

**DM/22/2828 | Lidl, 38 The Martlets, Burgess Hill, West Sussex, RH15 9NN -** The proposed use of 2 former shop units to be used for filming and sets to form part of an ITV drama series. the use of former Lidl and Heights building for internal filming. Prior to demolition temp use to film within these units. Total of 25 days use. Use of a demolition site of former Martlets Hall site to allow for vehicle parking - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=RI3QAEKT04L00>

### **Cabinet – 17 October 2022 @ 4pm**

Clair Hall: Report of Investigation of Investment Options for the Site.

Performance Monitoring for the First Quarter of 2022/23.

### **Scrutiny Committee for Planning, Economic Growth and Net Zero – 18 October 2022 @ 7pm**

District Plan - Consultation Draft (Regulation 18).

Scrutiny Committee for Planning, Economic Growth and Net Zero - Work Programme 2022/23.





## District Planning Committee – 20 October 2022 @ 2pm

### Recommended for Approval

**DM/21/1653 | Byanda, Brighton Road, Hassocks, West Sussex, BN6 9LX** - Demolition of Byanda (a single residential property and ancillary buildings) and the erection of a 60 bedroom residential care facility, with associated access, ground works, car parking, servicing, private amenity space, landscaping, construction of substation unit and boundary treatment. (Amended plans submitted including reduction in bedrooms from 66 to 60 and changes to design, received 23/06/2022) - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=QSBL0OKT04L00>

## Member Development Learning

All Member Development Learning Sessions are held in the Council Chamber unless otherwise stated. **Please confirm your attendance** to the sessions by emailing [committees@midsussex.gov.uk](mailto:committees@midsussex.gov.uk).

Date & Time	Training Event	Indicator
19 October 2022 @ 4pm	<b>Planning Training - Environmental Issues</b> (All Member are welcome)	
1 November 2022 @ 10am	<b>Licensing Training</b> (Essential for Licensing Members)	

### Learning Pool

For online training that you can do conveniently in your own time, please visit the Learning Pool.



To complete your online learning pool training modules please visit:

<https://stc.learningpool.com/login/index.php>



The modules available for Members to complete are:

- Safeguarding Adults
- Safeguarding and Child Protection
- County Lines
- What is GDPR?
- Getting Started with Social Media.
- Business Continuity Management.
- Annotating and Editing Documents.
- Planning Application Decision Making for Members

## Information and News

### COVID-19 News

Covid is now endemic, and we are working to live with it. Covid rates in West Sussex and across the UK have started to go up again. The West Sussex rate now averages about 65 cases per 100,000 which is still historically low.

People are advised to remain cautious in busy indoor areas where ventilation is important. Mask wearing in busy indoor settings is also still advised (and now mandatory again in all NHS settings) together with regular handwashing.

The number of people in hospital positive for Covid in the UK is now above 8,000 again. However, deaths within 28 days of a positive Covid test are falling and now average about 40 cases per day in the UK.

Those with Covid symptoms are asked to self-isolate until those symptoms have passed to safeguard others. Lateral Flow tests will indicate when you are most infectious with Covid.

The best way to avoid serious illness from a Covid infection is to maintain the benefits of vaccination. Everyone aged 5 and over is eligible for a Covid vaccination. A fresh round of booster vaccinations is now underway for all those aged 50 years plus. Older more vulnerable groups have been contacted first but all those who are eligible will be contacted in the next few weeks. These booster vaccinations are now being done at Clair Hall and across West Sussex. At some places a walk in service is available. Flu vaccinations are also underway.

In West Sussex about 6% of the population 12 and over remain without any Covid vaccinations and those people continue to be encouraged to come forward to get their first vaccination.

Being fully vaccinated makes overseas travel more straightforward and reduces the need for privately sourced Covid tests as part of some overseas travel requirements.

Please see the latest public data from West Sussex [here](#).

### Chairman's Live Music Night - Swing Ninjas

The Chairman is delighted to be supporting [Kangaroos](#) - a local charity delivering fun and social activities to children and young adults with learning disabilities. For more information on this fantastic organisation, [please see their website here](#).

In support of Kangaroos, the Chairman will be hosting an evening of music with The Swing Ninjas at Chequer Mead Theatre on **Thursday 20 October 2022, 7pm**.



Councillor Margaret Belsey, Chairman of Mid Sussex District Council, said:

“Join us for a lively evening with the Swing Ninjas, a high energy swing band with a modern musical flair. Their vocal harmonies and highly skilled performances breathe new life into classic swing tunes and bring the spirit of New Orleans right here to East Grinstead.

“It promises to be a fabulous fundraising event so please come along and have a fantastic evening while showing your support for local Sussex charity, Kangaroos Fun Disability Clubs.”

Tickets to see The Swing Ninjas at Chequer Mead Theatre, East Grinstead are available to buy now at [www.chequermead.org.uk](http://www.chequermead.org.uk) priced at £20, with a half-price ticket option for children under 16.

### **Contacting Sussex Police – A Message from Chief Superintendent Howard Hodges**

In recent years and pre-pandemic, as we have enhanced the ways people are able to contact Sussex Police, we have seen more people choosing to contact us online or via phone, with much fewer numbers of people visiting our police stations. As a result, we have invested in improving the ways people can contact us through our digital channels and reviewed how we work, so that we can meet the needs of our communities and put our people and resources where they are needed the most.

On 3 October 2022, we amended our opening hours at the 23 front offices we currently have accessible to the public. These offices will be open when our communities typically want to access this service, informed by data we have gathered in recent years.

The new model provides a full-time service in Brighton City Centre and in six other town centres; suburban offices will open on Mondays, Wednesdays and Fridays; and Rural offices will open on Tuesdays, Thursdays and Saturdays. The front offices will be grouped geographically with each town centre office feeding resources to a suburban front office and a rural front office on alternating days.

#### **East Sussex**

Group 1	Group 2	Group 3
Hastings [town centre] Bexhill [suburban] Battle [rural] Rye [rural]	Eastbourne [town centre] Hailsham [suburban] Lewes[rural] Seaford [rural]	Crowborough [town centre] Haywards Heath / Burgess Hill [suburban / rural] Uckfield [rural]

\*A hybrid model will be introduced at Burgess Hill / Haywards Heath. The pair of offices are in close proximity to each other (within five miles), serve the same communities and will open on alternate days over 3 days per week.

#### **West Sussex**

Group 4	Group 5	Group 6
Chichester [town centre] Bognor [suburban] Midhurst [rural]	Worthing [town centre] Littlehampton [suburban] Steyning [rural]	Crawley [town centre] Horsham [suburban] East Grinstead [rural]

#### **Brighton and Hove**

Group 7
Brighton [town centre] Shoreham [suburban]



We want to reiterate that the yellow contact phone at all sites which connects members of the public through to our contact centre and is available 24 hours a day will remain at all of our front offices.

Our new way of working means we can also move teams to different sites throughout the week and give communities the flexibility to choose a site local to them.

The Customer Contact Point at Hove Town Hall closed to the public during the Covid-19 pandemic and has not reopened since. The decision has been taken to permanently close this site due to low visitor numbers and its close proximity to Brighton Police Station less than two miles away. The yellow contact phone at Hove Town Hall which connects members of the public through to our contact centre will remain in place and is available 24 hours a day.

Keeping Sussex safe is our priority and we will always focus our funding on protecting our communities. Nevertheless, as with all public sector agencies, we are facing unavoidable additional costs over the coming years which must be funded through compensatory savings. These amended hours not only ensure that our communities will continue to benefit from a face-to-face service, they will also provide savings which will be redirected to front-line policing.

## **Review**

As with everything we do, we continually review how we work, so that we can meet the needs of our communities and put our people and resources where they are most needed. A review into our front office hours therefore will take place 6 months and 12 months after the amended hours have been introduced.

## **Questions and feedback**

If you have any questions that have not been answered, please do not hesitate to contact me or your local District Commander.

## **South Downs News**

Please find the latest edition of South Downs News below:

[Read South Downs News - October edition](#)

## **News Releases**

For further information or copies of the news releases listed below, please contact the Press Office on 01444 477 387 or use the following link: <http://www.midsussex.gov.uk/my-council/council-magazine-and-press-releases/press-releases/>

None.

